

**McDONOUGH COUNTY CIRCUIT CLERK**  
**FILING FEES EFFECTIVE OCTOBER 6, 2016**  
**PAYMENT IS DUE AT TIME OF FILING**

|   | <b><u>TOTAL</u></b> |
|---|---------------------|
| <b><u>AD-ADOPTION</u></b>   |                     |
| Petition for Adoption   | \$65.00             |
| <hr/>   |                     |
| Certificate of Adoption (Adopting Parents pay for these. Check is made payable to the STATE REGISTRAR OF VITAL RECORDS).  | \$15.00 per Child   |
| Duplicates  | \$2.00 each         |
| <hr/>   |                     |
| <b><u>CH-CHANCERY</u></b>   |                     |
| Petitions for Injunctions, Specific Performance, Partitions, Will Contests, Will Constructions, Equity, etc.<br>Break down on costs: \$75 clerk, \$5 cf, \$25 ctauto, \$25 docu, \$25 ctsec, \$19 law, \$2 jf, \$9 ef   | \$185.00            |
| Foreclosure Residential Real Estate:<br>Break down on costs: \$75 clerk, \$5 cf, \$25 ctauto, \$25 docu, \$25 ctsec, \$19 law, \$49 fpp, \$1 coaf, \$2 jf, \$9 ef   | \$235.00            |
| In addition for residential real-estate foreclosure:<br>1 <sup>st</sup> Tier \$500.00 (Cases Filed Preceding Year in Excess of 175)<br>2 <sup>nd</sup> Tier \$250.00 (Cases Filed Preceding Year in Excess of 50)<br>3 <sup>rd</sup> Tier \$50.00 (Cases Filed Preceding Year Less Than 50) |                     |
| Break down of Tier Monies: FGP 28%, ARPMRF 70%, Coaf 2%   |                     |
| Plaintiff must file affidavit indicating what Tier they are in!!  |                     |
| <hr/>   |                     |
| Answer, Adverse Pleading or Appearance  | \$135.00            |
| Break down on costs: \$25 clerk, \$5 cf, \$25 ctauto, \$25 docu, \$25 ctsec, \$19 law, \$2 jf, \$9 ef   |                     |
| <hr/>   |                     |
| <b><u>CONFESSION OF JUDGMENT</u></b>  |                     |
| LM \$0 TO \$1,500<br>Break down on costs: \$40 clerk, \$5 cf, \$25 ctauto, \$25 docu, \$25 ctsec, \$19 law, \$2 jf, \$9 ef  | \$150.00            |
| Answer, Adverse Pleading or Appearance<br>Break down on costs: \$25 clerk, \$5 cf, \$25 ctauto, \$25 docu, \$25 ctsec, \$19 law, \$2 jf, \$9 ef   | \$135.00            |
| LM \$1,501 TO \$15,000<br>Break down on costs: \$75 clerk, \$5 cf, \$25 ctauto, \$25 docu, \$25 ctsec, \$19 law, \$2 jf, \$9 ef   | \$185.00            |
| Answer, Adverse Pleading or Appearance<br>Break down on costs: \$25 clerk, \$5 cf, \$25 ctauto, \$25 docu, \$25 ctsec, \$19 law, \$2 jf, \$9 ef   | \$135.00            |

**D-DISSOLUTION/SIMPLIFIED DISSOLUTION**

**Petitions for dissolution, invalidity or legal separation,  
registration of foreign judgment** **\$185.00**

**Break down on costs: \$75 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

**(If both parties have filed for divorce, one is dismissed, and each  
has paid the filing fee, there is no charge to answer. If they are  
consolidated, then charge each case.)**

**Answer, Adverse Pleading or Appearance** **\$135.00**

**Break down on costs: \$25 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

**Petition, appearance and waiver of notice and consent to hearing  
If paying for both parties** **\$320.00**

**Break down on costs: \$100 clerk, \$10 cf, \$50 ctauto, \$50 docu,  
\$50 ctsec, \$38 law, \$4 jf, \$18 ef**

**Counter Petition with Answer** **\$185.00**

**Break down on costs: \$75 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

---

**ED-EMINENT DOMAIN**

**Petitions or complaints for condemnation when filed  
by anyone other than a government agency** **\$185.00**

**Break down on costs: \$75 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

**Answer, Adverse Pleading or Appearance** **\$135.00**

**Break down on costs: \$25 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

---

**F-FAMILY**

**Petition for Paternity Custody Visitation Child support** **\$185.00**

**Break down on costs: \$75 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

**Registration of foreign support order** **\$185.00**

**Break down on costs: \$75 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

**Answer, Adverse Pleading or Appearance** **\$135.00**

**Break down on costs: \$25 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

**Petition for Order to issue marriage license or  
Waive one day waiting period  
\$10 clerk** **\$10.00**

---

**FORCIBLE ENTRY AND DETAINER (LM)**

**LM Possession Only** **\$135.00**

**Break down on costs: \$25 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

**Answer, Adverse Pleading or Appearance** **\$135.00**

**Break down on costs: \$25 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

**LM Possession and claim for rent not to exceed \$15,000** **\$135.00**

**Break down on costs: \$25 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

**Answer, Adverse Pleading or Appearance** **\$135.00**

**Break down on costs: \$25 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

**LM Possession and claim for rent over \$15,000** **\$185.00**

**Break down on costs: \$75 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

**Answer, Adverse Pleading or Appearance** **\$135.00**

**Break down on costs: \$25 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

---

**LAW**

**\$10,001 to \$15,000 (LM)** **\$150.00**

**Break down on costs: \$40 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

**Answer, Adverse Pleading or Appearance** **\$135.00**

**Break down on costs: \$25 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

**\$15,001 to \$50,000 (LM)** **\$185.00**

**Break down on costs: \$75 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

**Answer, Adverse Pleading or Appearance** **\$135.00**

**Break down on costs: \$25 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

**\$50,001 and over (L)** **\$185.00**  
**Break down on costs: \$75 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

**Answer, Adverse Pleading or Appearance** **\$135.00**  
**Break down on costs: \$25 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

---

**MH-MENTAL HEALTH (IMPOUNDED)** **NO CHARGE**  
**Petition for Hospitalization, Petition for Discharge,  
Petition for Restoration**

---

**MR-MISCELLANEOUS REMEDIES** (civil cases except as  
previously listed) **Petition for Review of Administrative  
Proceedings (Other than Property Tax Appeal Board),  
Declaratory Judgment, Petition for Name Change,  
Habeas Corpus, Mandamus, Attachment, Abatement of  
Nuisance, Election Contest, Extradition, Search Warrant,  
Demolition, Lost Goods or Money, Burnt Records, Replevin, etc.** **\$185.00**  
**Break down on costs: \$75 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

**Answer, Adverse Pleading or Appearance** **\$135.00**  
**Break down on costs: \$25 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

---

**OP-ORDER OF PROTECTION** **NO CHARGE**  
**Petition for Order of Protection**

---

**P-PROBATE** **\$285.00**  
**Decedent's Estates**  
**Break down on costs: \$75 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$95 gaf, \$5 coaf, \$2 jf, \$9 ef**

**Small Estate (not to exceed \$15,000)** **\$245.00**  
**Break down on costs: \$35 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$95 gaf, \$5 coaf, \$2 jf, \$9 ef**

**Petition to Sell Real Estate** **\$50.00**  
**Break down on costs: \$50 clerk**

**Guardianships** **\$185.00**  
**Break down on costs: \$75 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

|   |                 |
|---|-----------------|
| <b>Petition for other matter besides a claim (when a separate complaint is filed relating to any matter other than a routine claim)</b> | <b>\$135.00</b> |
| <b>Break down on costs: \$25 clerk, \$5 cf, \$25 ctauto, \$25 docu, \$25 ctsec, \$19 law, \$2 jf, \$9 ef</b>                            |                 |
| <b>Answer, Adverse Pleading or Appearance (under \$10,000)</b>  | <b>\$135.00</b> |
| <b>Break down on costs: \$25 clerk, \$5 cf, \$25 ctauto, \$25 docu, \$25 ctsec, \$19 law, \$2 jf, \$9 ef</b>                            |                 |
| <b>Answer, Adverse Pleading or Appearance (under \$10,001 and over)</b>   | <b>\$135.00</b> |
| <b>Break down on costs: \$25 clerk, \$5 cf, \$25 ctauto, \$25 docu, \$25 ctsec, \$19 law, \$2 jf, \$9 ef</b>                            |                 |
| <b>Certified copy of Letters of Office</b>  | <b>\$6.00</b>   |
| <b>Issuance of Letters for specific purpose</b>   | <b>\$135.00</b> |
| <b>Break down on costs: \$25 clerk, \$5 cf, \$25 ctauto, \$25 docu, \$25 ctsec, \$19 law, \$2 jf, \$9 ef</b>                            |                 |

---

**SC-SMALL CLAIMS**

**Set small claim hearings no sooner than 14 days and no later than 40 days.**

|  |                 |
|--|-----------------|
| <b>\$0 to \$250</b>  | <b>\$120.00</b> |
| <b>Break down on costs: \$10 clerk, \$5 cf, \$25 ctauto, \$25 docu, \$25 ctsec, \$19 law, \$2 jf, \$9 ef</b> |                 |
| <b>Answer, Adverse Pleading or Appearance</b>  | <b>\$120.00</b> |
| <b>Break down on costs: \$10 clerk, \$5 cf, \$25 ctauto, \$25 docu, \$25 ctsec, \$19 law, \$2 jf, \$9 ef</b> |                 |
| <b>\$251 to \$500</b>  | <b>\$130.00</b> |
| <b>Break down on costs: \$20 clerk, \$5 cf, \$25 ctauto, \$25 docu, \$25 ctsec, \$19 law, \$2 jf, \$9 ef</b> |                 |
| <b>Answer, Adverse Pleading or Appearance</b>  | <b>\$130.00</b> |
| <b>Break down on costs: \$20 clerk, \$5 cf, \$25 ctauto, \$25 docu, \$25 ctsec, \$19 law, \$2 jf, \$9 ef</b> |                 |
| <b>\$501 to \$10,000</b>   | <b>\$150.00</b> |
| <b>Break down on costs: \$40 clerk, \$5 cf, \$25 ctauto, \$25 docu, \$25 ctsec, \$19 law, \$2 jf, \$9 ef</b> |                 |
| <b>Answer, Adverse Pleading or Appearance</b>  | <b>\$150.00</b> |
| <b>Break down on costs: \$40 clerk, \$5 cf, \$25 ctauto, \$25 docu, \$25 ctsec, \$19 law, \$2 jf, \$9 ef</b> |                 |

---

**TX-TAX** All tax cases are given new numbers except tax objections.

**EACH YEAR THE ANNUAL TAX CASE WILL BE THE FIRST TAX NUMBER**

(For example: 10-TX-1)

**Petition for Tax Deed - Petitions for tax deed,  
annual tax case, scavenger tax sale, review of property, tax appeal  
board decision, retailer's occupation tax, petitions for tax refund, tax foreclosure,  
tax injunction, etc. \$185.00**

**Break down on costs: \$75 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

**Answer Adverse Pleading or Appearance**

**Break down on costs: \$25 clerk, \$5 cf, \$25 ctauto, \$25 docu, \$135.00  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

**Each additional parcel \$60.00 (clerk)**

**Tax Objections-(filed as sub-numbers of the annual tax case)**

**ex: 98-TX-1-1) Fee for each complaint, no matter how many parcels  
are involved or how many taxpayers are joining the complaint. \$135.00**

**Break down on costs: \$25 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

**Notices sent 1<sup>st</sup> class mail \$2.00**

**Take Notices \$13.00**

---

**SALE IN ERROR (new number) does not go in the annual tax case \$160.00**

**Break down on costs: \$50 clerk, \$5 cf, \$25 ctauto, \$25 docu,  
\$25 ctsec, \$19 law, \$2 jf, \$9 ef**

---

**GENERAL FEE INFORMATION**

---

**ALIAS SUMMONS OR CITATION \$5.00**

---

**APPEALS**

**First 100 pages \$60.00/delivery & cost**  
**Over 100 pages \$150.00 + postage**  
**Over 200 pages \$150.00 + postage**  
**+ additional .25 per page**

---

**CERTIFIED MAIL**

**\$10 certified mail, \$3 clerk \$13.00**

**CHANGE OF VENUE**

From another court to McDonough County; same amount as the original filing fee.

Transferring a case from McDonough County to another Jurisdiction (Send certified mail, return receipt requested and ALSO charge for this). **\$40.00 + certified mail fee**

---

**CITATION TO DISCOVER ASSETS/  
WAGE DEDUCTION/GARNISHMENTS  
WHEN AMOUNT EXCEEDS \$5000.00**

**\$10.00  
\$15.00**

---

**COMMITMENT PETITIONS**

**\$32.00**

---

**COPIES**

Faxed copies **\$2.00 per page**  
Microfilm **\$2.00 per page**  
Certified copies **\$6.00 plus regular copy fee**  
Hard Copy Printout (computer generated) **\$6.00 per page**  
Photocopies **\$2.00 first page**  
    Page 2 - 20 **.50 each**  
    All remaining pages **.25 each**

---

**COUNTERCLAIMS AND THIRD PARTY COMPLAINTS**

Filing fee is the same as original filing fee of complaint, less any amount paid for answer, adverse pleading or appearance.

---

**EXEMPLIFICATION** (Triple certificate)

**\$6.00 (plus copying charge)**

---

**EXPUNGEMENT PETITIONS**

**\$140.00/includes 5 certified copies**

**\$60.00 goes to State Police, \$70 clerk, \$10 coaf**

---

**HABEAS CORPUS PETITION**

**\$85.00**

---

**JURY DEMAND IN ALL CASES EXCEPT SMALL CLAIMS**

**\$105.00 - 6 PERSON  
\$210.00 -12 PERSON**

**JURY DEMAND IN SMALL CLAIMS**

**\$25.00 - 12 PERSON  
\$12.50 - 6 PERSON**

---

**JURY PAY**

\$12.00 per day plus \$ .24 per mile. Jurors serve a two (2) month term and are paid at the end of term.

---

**MAILING FEES**

When the Clerk is required to mail \$5.00 plus postage

---

**PASSPORT FEES**

16 years of age and older - Passport valid 10 years \$135.00  
(\$85.00 passport agency; \$25 clerk fee)

Under 16 years of age - Passport valid 5 years \$105.00  
(\$80.00 passport agency; \$25 clerk fee)

Renewal of passport \$110.00  
We do not do these

Passport card for Adult \$55.00  
(\$30.00 passport agency; \$25 clerk fee)

Passport card for Child \$40.00  
(\$15.00 passport agency; \$25 clerk fee)

Passport Photo \$10.00  
FOID Card Photo \$10.00

---

**PETITION TO VACATE OR MODIFY** - A petition to vacate or modify any final judgment or order of court, except in forcible entry and detainer cases and small claim cases or a petition to reopen as estate, to modify, to terminate, or enforce a judgment or order spousal support, or to modify, suspend or terminate an order for withholding, if filed before 30 days after the entry of the judgment or order, the fee shall be \$40.00

**PETITION TO VACATE ORDER OF BOND FORFEITURE** \$40.00

**RECORD SEARCH** \$6.00 per year searched

---

**REGISTRATION OF FOREIGN JUDGMENT**

The case category is the same as what was filed in the other county. The fee is the same as a new case in that category. (Be sure to mail notice of filing of a foreign judgment to the judgment debtor with proof of service.) See Law fees.



**REINSTATEMENT FEE****\$20.00**

Each case including petition for modification of judgment or order of Court if filed later than 30 days after the entry of a judgment or order, except in forcible entry and detainer cases and small claims and except a petition to modify, terminate or enforce a judgment or order for child or spousal support or to modify, suspend or terminate an order for withholding, petition to vacate judgment of dismissal for want of prosecution whenever filed, petition to reopen an estate, or redocketing of any cause.

---

**REMANDED CASES FROM THE APPELLATE COURT OR SUPREME COURT - No Charge**

---

**RETURNED CHECK CHARGE****\$25.00**

---

**VOLUNTARY ASSIGNMENT****\$25.00**

---

**CRIMINAL CLERK'S FEE****Felony Complaint****\$75.00****Misdemeanor Complaint****\$50.00****Business Offense Complaint****\$50.00****Petty Offense Complaint****\$50.00****Minor Traffic or Ordinance Violation****\$10.00****When Court Appearance required****\$15.00****Motion to Vacate or Amend Final Orders****\$40.00**

---

**Motion to Vacate Bond Forfeiture Orders,  
Exparte Judgments, Judgments on Forfeitures, Failure to Appear  
or Failure to Comply notices sent to Secretary of State**

**\$40.00**

---

**Jury Demand in Ordinance Violations****\$110.00**

---